



**INTERNATIONAL
HOTEL SCHOOL**

Programme Name:	Assessor Training
Qualification / Learning Programme / Short Course:	Skills Programme
NQF Level:	5
Unit Standard (s):	115753: Conduct outcomes-based assessment
Credits:	15
Learning Outcomes:	<p>On successful completion of this programme, the learner will be able to:</p> <ul style="list-style-type: none"> • Demonstrate understanding of outcomes-based assessment. • Make comparisons between outcomes-based and another form of assessment of learning highlighting key differences in terms of the underlying philosophies and approaches to assessment, including an outline of advantages and disadvantages. • Explain RPL in terms of its purpose, processes and related benefits and challenges. Explanations will highlight the potential impact of RPL on individuals, learning organisations and the workplace. • Describe a variety of assessment methods and make comparisons in terms of how they could be used when conducting assessments in different situations. • Prepare for assessment including organising and preparing resources, people, schedules, venues, assessment instruments and documentation for a particular assessment and/or related assessments for an individual or a number of assessment candidates/learners. Preparation is to be carried out in situations where the candidate assessor has access to: <ul style="list-style-type: none"> ○ Relevant organisational assessment and moderation policies and procedures, and ○ Assessment guides and instruments for the assessment at hand, including the relevant outcomes and criteria. • Conduct assessments demonstrating an ability to make assessment judgements using diverse sources of evidence must be demonstrated. Assessments to include cases where candidates have special needs and where evidence arises through RPL situations. Should it not be feasible to gather evidence for assessments of special need candidates or in RPL situations, evidence may be produced through scenarios. <p>Candidate-assessors must show they can make judgements in situations where:</p> <ul style="list-style-type: none"> ○ Candidates meet all criteria for a particular outcome, ○ Candidates clearly do not meet the criteria for a particular outcome,

		<ul style="list-style-type: none"> ○ Candidates meet some, but not all criteria, and ○ More evidence is required in order to make a judgement of competence. <ul style="list-style-type: none"> • Provide feedback on assessments. The type and manner of feedback must be constructive, culturally sensitive and related to the relevant party's needs. Sufficient information must be provided to enable the purpose of the assessment to be met, and to enable parties to make further decisions. • Deal with disputes and/or appeals that arise according to the assessment policy.
Programme Structure:	<p>Learners will attend three days of full-time training where the knowledge and skills development elements of this programme will be completed.</p> <p>Thereafter, the learner will have a four week period in which to develop a Portfolio of Evidence to be submitted in support of the Final Integrated Assessment (Practical) for this programme.</p> <p>A Final Integrated Assessment (Theory) will be completed.</p>	
Duration:	Teaching Methodology:	Classroom theory; Demonstration; Simulation; Skills development through workplace application
	Assessment Methodology:	<u>Knowledge:</u> Written test, knowledge activities and/or assignments. <u>Practical:</u> Application and demonstration of skills and On-job Validation
	Contact Time (Knowledge):	2 Days
	Contact Time (Skills Training):	1 Day
	On-job Practise:	4 Weeks
	Final Integrated Summative Assessment (FISA) (Knowledge):	1 Hour
	FISA (Practical):	3 Hours
Minimum / Maximum Delegates:	Minimum: 10	Maximum: Group size – 25 Maximum No. of Groups – Unlimited
Learning Programme Matrix Category:	E	

www.ihstglobal.com

International Hotel School is registered as a Private Higher Education Institution with the Department of Higher Education and Training for the qualifications as per registration no.2000/HE07/005. Provisionally registered as a Private College with the Department of Higher Education and Training for the qualifications as per registration no. 2009/FE07/077. Registered with CATHSSETA as per registration no. 613/P/000012/2004. International Hotel School Training is registered with CATHSSETA as per registration no. 613/P/000273/2015.